

Sample Informative Speech Outline

Topic: Cancer

INTRODUCTION

Attention Getter: More than 1/2 million people are expected to die of cancer this year. That's more than 1,500 a day. An average of 1/2 of men and 1/3 of women will develop cancer.

Purpose: To inform my audience about cancer.

Importance to Audience: Cancer can affect anyone, so you can gain something from this speech by being informed about cancer, and how to prevent it

Thesis Statement: Cancer is a serious disease that may be preventable and curable.

Preview: I will discuss what cancer is, ways to prevent cancer growth, and the different types of treatment for cancer.

(Transition: To start off, I will explain what cancer is.)

BODY

- I. **First Main Point:** Cancer is a condition of uncontrolled growth of abnormal cells.
 - A. **Subpoint:** Normal cells usually grow and divide to replace old or dead cells.
 - B. **Subpoint:** Cancer cells continue to grow and divide.
 1. Cancer cells accumulate in one place.
 2. The accumulated cells form tumors.
 3. Tumors destroy body cells.
 - C. **Subpoint:** 2 types of tumors
 1. Malignant
 2. Benign
 - D. **Subpoint:** Cancers are classified according to the body part in which it originates.

Example: If there is cancer growth in your prostate and it spreads to another part of your body, it would be classified as prostate cancer. Although the cancer has spread to another part of your body, it only counts where the cancer originated.

(Transition: Next, I will talk about ways to prevent cancers from forming.)

II. Second Main Point: A person can take different measures to lower his/her chances of developing cancer.

A. Subpoint: Lifestyles can affect the chances of future cancer development.

1. Smoking/Drinking (1/3)
2. Be active and maintain healthy weight.
3. Eat healthy avoid fat foods (animal products) and eat plant sources (fruits, vegetables) (1/3)

(Transition: Finally I will discuss the treatments for cancer.)

III. Third Main Point: There are various treatments for cancer.

A. Subpoint: Surgery

1. Oldest form of treatment.
2. Offers greatest chance for cure.
3. 60% cancer patients receive surgery/operation.

B. Subpoint: Radiation therapy high energy particles

C. Subpoint: Chemotherapy use of drugs. Effective because the drugs go into your bloodstream circulates throughout your body.

(Transition: In conclusion,)

CONCLUSION

Summary Statement: Cancer is a condition of uncontrolled growth of abnormal cells that evolve into tumors. Fatty foods, smoking, and drinking all affect the chances of developing cancer. Treatments for cancer include surgery, radiation, and chemotherapy.

Concluding Remarks: Anyone can become a victim of cancer but we can decrease our chances of getting cancer by being more informed on the disease and how to prevent it.

CEREMONIAL SPEECH



Special occasion speeches include, but are not limited to, speeches of introduction, speeches of acceptance, award presentations, roasts and toasts, eulogies and other speeches of tribute, after-dinner speeches, and speeches of inspiration. Even though you can use a lot of humor in this speech, it should not be a stand-up routine.

Just because some people may choose humor do not feel that you have to be funny. Special occasion speeches can also be heartfelt and serious. For example you may have had someone you cared about who passed away and for whatever reason you were unable to do a eulogy at the time. Feel free to use this opportunity to say what you wish you had said then. Keep in mind that eulogies can be difficult, make sure that you can handle the emotional toll it may take on you in front of the class. Another alternative is to honor a person, celebrate someone still living that could attend the celebration at which you are giving the speech.

Directions: Select one of the following topics for your ⁶~~8~~-minute special occasion speech. You will lose 2 points for every minute you go over or under) Next, create an outline for your speech based upon the Speech Outline hand-out given to you in class. Visual aids are optional for this speech. Speeches will be held from Thursday, April 27th, to May 4th, 2017. **NO LATE SPEECHES WILL BE GIVEN.**

Also, you are permitted to use ONLY APPROVED notecards during your speech. They can ONLY contain key words of phrases of the main points of your speech. (NO SENTENCES) There will absolutely be NO reading this time around, so you must practice!!!!

Speech of Introduction possible topics:

1. The President of the United States (current or former)
2. A famous basketball player (football, baseball, soccer, tennis, etc)
3. A famous actor or actress
4. Your parent (or other relative, brother, sister, aunt, uncle, grandparent, etc)
5. Your boss (or co-worker)
6. Your best friend
7. A writer (living or deceased)

8. A local dignitary (mayor, city councilman or woman, school board member, etc)
9. Business person (large corporation, or small local business)
10. Historical figure

Speech of Acceptance possible topics:

1. Scholarship
2. Baking award
3. Talent award (Singing, Dancing, Painting, etc)
4. Athletic award
5. Academic award
6. Mother or Father of the year (daughter or son)
7. Student of the month
8. Dog training
9. Sexiest Man or Woman
10. Make something up (hamster handler award, backpacker of the year, best bartender, greatest hairdresser, prettiest smile, etc)

Roasts and Toasts possible ideas:

1. Wedding toast
2. Anniversary toast
3. Job promotion for a friend
4. Boss landing a big client
5. Coach retiring
6. Athlete who won a prestigious award
7. Fake drunk wedding toast

8. Toasting the worst date you have ever been on

Speeches of Inspiration

1. sermon type of speech
2. rallies (getting people all jazzed up for a football game, a political campaign, or a sales pep talk)
3. nomination speech (class president, president of the US, school board, PTA or even captain of the football team)
4. commencement addresses (graduations can be fun - beauty school, pre-school, or even college)

Eulogies and Other Tributes

If you choose to do a eulogy make sure you celebrate **and commemorate** the subjects life and at the same time you should be consoling the people they **left behind**. Keep in mind that you should try to control your emotions, always refer to the family, **focus on their life** not their death, and remember to only mention the positive qualities of the **deceased**.

· Welcome +/or Farewell speech